



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

BUSINESS LICENSE PLAN OF OPERATION

Licensee: Bureau Bar and Restaurant LLC
D/b/a: Bureau Bar and Restaurant

Premises: 722-724 West Maxwell Street, 1st Floor
Chicago, IL 60607

Application Type: Retail Food Establishment (1006), Public Place of Amusement (1050), and Tavern (1470)

Account Number: 426600

Site: 01

Pursuant to City of Chicago Municipal Code ("M.C.C.") Sections 4-60-040 (h) and 4-156-311 (d)3(A), the Department of Business Affairs and Consumer Protection ("BACP") / Local Liquor Control Commission ("LLCC") of the City of Chicago and the above-named Licensee have agreed to the issuance of a Public Place of Amusement, Retail Food Establishment, and Tavern licenses (collectively "Licenses") under the following conditions:

1. Licensee shall regularly monitor the exterior area around the premises during all of its business hours in order to address and abate noise, loitering and littering complaints about Licensee's patrons or employees.
2. Licensee shall take steps to prevent the accumulation of litter by making an employee responsible for the outside cleaning duties throughout the day and at the end of each night. The employee will be part of the full time staff and will be responsible for picking up any trash that is located in front of, and adjacent to the premises of the establishment.
3. Licensee shall maintain sufficient trash containers to accommodate waste generated in the unlikely event that extra waste is generated.
4. Licensee shall ensure that all trash containers shall be locked and secured at all times. Licensee shall have trash pick-up occur as required by the business, and more frequently on holidays, special events and should the need arise

5. Licensee will display a sign in a conspicuous location near the front door inside the Premises that reads, "Please Respect Our Neighbors, Please Exit Quietly and Do Not Loiter."
6. Licensee shall have security personnel working at the entrance to remind patrons to maintain respect for the surrounding neighbors and to exit quietly. Security personnel shall wear uniforms with insignia that easily identifies them as security personnel while on duty.
7. Licensee agrees that in the event the LLCC receives a complaint, the Licensee shall cooperate fully with any investigation, including, but not limited to, submitting any records requested by the LLCC in possession by the Licensee. The Licensee, shall, upon request of the LLCC, produce said records the LLCC has requested within ten (10) days of such request.
8. Licensee shall install and maintain adequate lighting on all sides of the licensed premises including any alleyway accessible by the business to ensure the safety of all patrons and employees. The Licensee shall install a camera security system inside and outside of the premises that is sufficiently light sensitive and provides sufficient image resolution. The images of the cameras shall be capable of being viewed through the use of compact disc, electronic file transfer and other digital media and shall be capable of being transferred to a variety of portable forms of media including, but not limited to, compact disc and digital video disc. Licensee shall maintain video recordings for a minimum of thirty (30) days, and indexed by date and time, and shall be made immediately available upon request of any City of Chicago agency.
9. Licensee shall take steps to prevent fighting, disturbances of the peace, public intoxication, unruly behavior, or any other criminal activity by the presence of adequate exterior lighting, and the presence of security personnel to deter patrons from participating in these types of activities. Security personnel shall be strategically placed at the common exits, within the establishment in order to survey the premises and prevent problems. The Licensee shall have security personnel working at the entrance to remind patrons to maintain respect for our surrounding neighbors. Security personnel at the entrances shall also enforce occupancy limits at all times. In the event that any criminal activity occurs, the incident shall be documented in a log or incident report and 911 shall be contacted.
10. Licensee shall immediately address any public nuisance issues which adversely impact the health, safety, and welfare of the community.
11. Licensee shall not cover, tint or otherwise obstruct the view from the street through any windows.
12. Licensee agrees not to expand the Premises without, first, applying to the City of Chicago for the right to expand the Premises.
13. Licensee shall immediately notify the Police of any illegal activity viewed in and around the Premises.
14. Alcohol Server Training. All bar and wait staff will be BASSET or TIPS certified, and will be trained with respect to the detection of fraudulent identification. All bartenders and wait staff will be trained to identify intoxicated patrons and will take pro-active steps to prevent the intoxication of patrons.

15. Licensee will not sell package goods for consumption off the Premises.
16. Licensee will not market or promote the sale "bottle service" of a spirits product for on-premises consumption. However, "bottle service" will be available for on premise consumption by patrons, if requested. Licensee shall provide a dedicated staff member to any patron or group of patrons partaking in "bottle service." The dedicated staff member shall ensure that over consumption does not occur.
17. Licensee shall not employ, contract with or use so-called "promoters" or unlicensed persons or entities to market or promote any entertainment activities conducted at the premises. Licensee shall not rent or lease the Premises to any promoter, or allow any event to take place where Licensee vacates the Premises and/or allows a third-party to control the Premises or use their own staff (bartenders, servers, hosts, and security). All entertainment offered at the Premises shall be vetted and booked directly by the Licensee.
18. All events will be booked internally with management/ownership. All of the entertainment shall be overseen by management/ownership. All entertainment shall be overseen and vetted by management/ownership.
19. Licensee's entertainment and use of the Public Place of Amusement license shall be under the following conditions:
 - A. Licensee may employ live band
 - B. Licensee may employ disc jockeys
 - C. Licensee will host political events
 - D. Licensee will host charitable events
 - E. License may have ticketed events when conducting a major recording artist live show
 - F. Licensee will not operate as a night club
 - G. Licensee may charge a cover or any other fee for entrance into the premises when conducting and private or ticketed event.
20. Licensee shall promote the following use of services for patrons: Walking, the use of the CTA trains and buses, taxis, and ridesharing services.
21. Licensee shall regularly attend CAPS Beat meetings and CAPS hospitality meetings and agrees to set up and /or attend meetings with the alderman, police commander, and community residents or groups to discuss any concerns regarding the operations of the Licensee's business.
22. Non-Smoking Laws. The Licensee will enforce all applicable City and Sate non-smoking laws as they relate to both the interior and exterior of the Premises.

The conditions of this liquor license are legally binding and may be enforced by City of Chicago enforcement authorities under M.C.C. §§ 4-60-040(h) and 4-156-311 (d)3(A). All other conditions of the license are governed by the City of Chicago Municipal Code. Violation of the above stated conditions

may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee. Violations of the above stated conditions may also result in the issuance of cease and desist orders prohibiting the activity which violates the conditions of the liquor license.

The conditions of the business licenses issued pursuant to this Plan of Operation shall apply to the business address and Licensee and to all officers, managers, members, partners and direct or indirect owners of the entity of which is licensed. The sale of the Licensee to other persons purchasing the stock of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation. Any and all potential new owners of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation.

It shall be the duty of every person conducting, engaging in, operating, carrying on or managing the above-mentioned business entity to post this Business License Plan of Operation next to the business license certificates in a conspicuous place at the business address.

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Business Address: 722-724 West Maxwell Street, 1st Floor Chicago, IL 60607


Kenneth H Johnson, Managing Member
Bureau Bar and Restaurant LLC

11/20/2018
Date


Shannon Trotter, Commissioner
Local Liquor Control Commission
City of Chicago

11/20/18
Date